



Binford Middle School

Richmond Public Schools

Dear Binford Lions,

It's hard to believe that we are nearing the end of our historical first virtual quarter of the school year! Like all things in 2020, we are trying to make things as great as they can be in spite of not being able to see one another face to face or knowing for absolute certainty that everyone has what they need to be successful. With that being said we are going to hold conferences by teacher invitation for the first round on November 4th and first come first served for the second round on November 11th.

Instructions for round 1: November 4th

In order to support students with immediate needs (failing or danger of failure, attendance challenges, etc.) we are reserving times on the 4th for teachers to invite families to conference between 1:00-4:30pm. Below are directions for you to follow in order to accept the invitation to make an appointment with your child's teachers.

1. An email, message or phone call from your child's teacher(s) will occur on or before Monday, 11/2 inviting you to schedule a time to meet using Google Meet.
2. Please review your calendar for availability between 1:00-4:30pm and note other times on other days that could be used if needed*.
3. Teachers will send a meeting link directly to you on or before Wednesday, 11/4.

Teachers can also schedule meetings before/after school or during their planning periods during the month of November.

Instruction for round 2: November 11th

1. On or before Friday, 11/6 teachers will post time slots for conferences.
2. Please review your calendar for availability between 1:00-4:30pm and note other times on other days that could be used if needed*.
3. Once your time has been confirmed, teachers will send a meeting link directly to you on or before Wednesday, 11/11.
4. Conferences will be scheduled "first come, first served" and should all slots be full or not coordinate with your schedule teachers can also schedule meetings before/after school or during their planning periods during the month of November.

Should you have any questions or need additional information/assistance please contact our teachers who are ready to support you! You can find all teacher email addresses on our website by clicking on the "Contact Us" tab to access the email directory.

Thank you for your continued partnership and flexibility during this time. We realize that so many things are new, and virtual parent-teacher conferences are being added to the list of things we have never done before. We greatly appreciate your support of Binford's teachers and your students.

Sincerely,
The Binford Team

Resilience. Pride. Success.

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