

# USING SCHOOLINKS FOR COURSE PLANNING

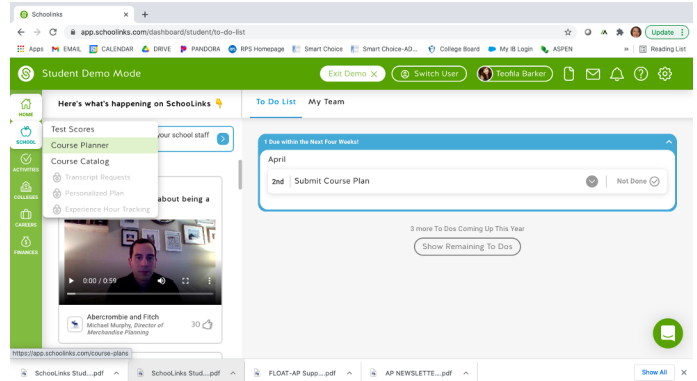
## STEP ONE

LOGIN TO SCHOOLINKS BY CLICKING ON THE SCHOOLINKS ICON IN CLEVER



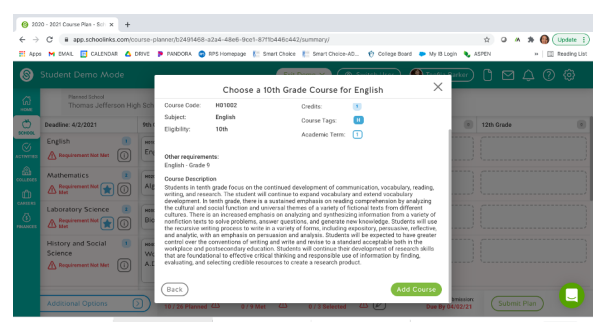
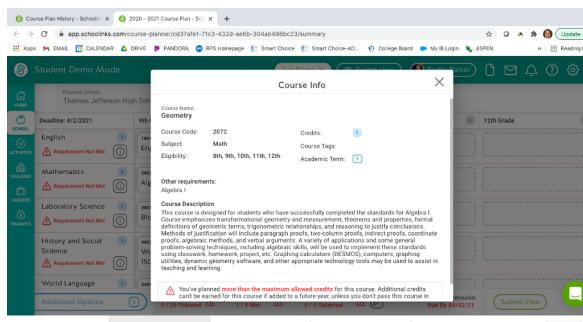
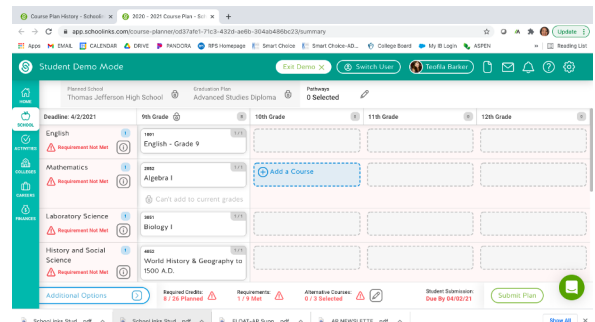
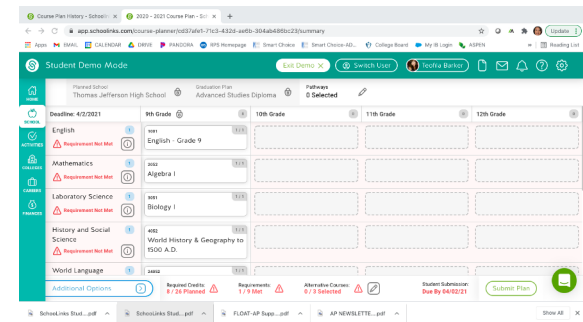
## STEP TWO

CHOOSE "SCHOOL" ON THE LEFT AND CHOOSE "COURSE PLANNER" FROM THE MENU OF OPTIONS



## STEP THREE

REVIEW THE COURSES YOU HAVE ALREADY TAKEN IN AND CHOOSE CLASSES YOU WISH TO TAKE IN THE UPCOMING YEAR. IF YOU ARE UNSURE ABOUT A CLASS CHOOSE "INFO" WHEN SELECTING A CLASS TO READ ABOUT IT. CHOOSE "ADD COURSE" TO ADD THE COURSE TO YOUR SELECTION.



## SUBMITTING YOUR PLAN

AFTER YOU HAVE CHOSEN YOUR CLASSES HIT THE "SUBMIT PLAN" BUTTON IN THE BOTTOM RIGHT CORNER. YOUR COUNSELOR WILL REVIEW YOUR SELECTION AND APPROVE IT OR RETURN IT TO YOU FOR ADDITIONAL INPUT.