



Title II Tuition Reimbursement Approval Form

The Office of Grants Management seeks to support teachers in becoming properly licensed or endorsed according to state requirements through the use of Title II, Part A funds. These federal funds are limited to teachers who meet identified criteria.

Name (Last, First):

Date of Review:

Applicant has utilized all funds available through the Office of Professional Development.

Yes (see attached application) No

Teaches in a Federal Core Subject

English/Language Arts	Reading	Mathematics
Science	Geography	History
Civics	Economics	Government
Foreign Language	Art	Music

Job assignment is in a school identified for improvement.

School Accreditation Status:

Yes No

Type of License Held (verified on VDOE web site):

License Expiration Date:

Purpose for course:

Course is required to become properly licensed for current work assignment.

Course is required for an endorsement in a subject area identified as high need.

Other

Verification of Coursework for Certification Provided:

Certification Requirement Letter from the Virginia Department of Education

Course is from an VDOE approved College or University Educator Preparation Program

Description of course from the applied college or university

Office of Grants Management Use Only

Approval Status:

Amount Approved:

Date:

Yes No

Title II Project Coordinator Signature:

Budget Holder Signature:

Reason for Denial: