



Letter of Disclaimer for Contractual Agreements of Services on Behalf of Private Schools

Name of Private School: _____

Vendor Name: _____

Description of Services: _____

As the Local Education Agency (LEA) for Title II, Part A Federal Grant funds, Richmond Public Schools (RPS) must administer and retain control over funds and, therefore, may not provide program funds directly to private schools. Contractual agreements with an individual or an organization will be signed by both the private school and the RPS designee of Title II, Part A funds. The signature of the designee for the private school represents agreement between the vendor and the school. The signature of the RPS designee represents agreement to pay for the services on behalf of the private school.

Richmond Public Schools will make payment to the vendor after the contract services have been provided regardless of the quality of service. The private school assumes full responsibility for disputing with the contractor any disagreements for the services provided.

I, _____, agree to assume full responsibility for any disputes that arise between the
(private school designee)
vendor listed on this document and our school regarding agreed upon services.

Private School Representative Name: _____
(print)

Private School Representative Signature: _____ Date: _____

Title II, Part A Projector Coordinator Name: _____

Title II, Part A Projector Coordinator Signature: _____ Date: _____

Budget Holder Name: : _____ Date: _____
(print)

RPS Authorized Signature: _____ Date: _____

Title: _____ Date: _____